

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mull of Kintyre Music and Arts Association	Scheme:	Leisure Dev
Project:	To promote and organise the 2005 Festival	Cost:	£69,870
		Amount Requested:	£3000
		Grant Recommended:	£2,250
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	Y
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This well run annual festival with good programming attracts high quality acts and performers. It attracts a tourist audience to Kintyre but is also well attended by the local population and is a focal point for communities where there are limited opportunities to experience quality events. It is Campbeltown's main cultural visitor attraction.

A substantial part of the funding comes from the organisations own resources, however, because of the costs involved, additional funding has to be sought from partners.

Support from the following organisations has been applied for: Scottish Arts Council, Campbeltown Common Good Fund, Events Scotland, Argyll and the Island Enterprise .

The total expected running cost for this year's festival is £69,870. The event has a proven record for delivering a quality event for the MAKI area.

It will take place on 18-21 August 2005.

Specific Criteria

The application meets the following criteria:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community
- Partnership working

Signed: Felicity Kelly

Assessment Officer

Date: April 2005